

**Application Procedure for Admission to
Public Administration Program,
Graduate School of Economics,
Yamaguchi University
(For JICA programs)
2024 Enrollment**

Graduate School of Economics (Master's Programs),
Yamaguchi University

1677-1 Yoshida, Yamaguchi City, 753-8514 JAPAN

TEL: (083) 933-5597, FAX: (083) 933-5514

E-mail: ec191@yamaguchi-u.ac.jp

Applications for 2024 Admission to the Graduate School of Economics (Master's Programs), Yamaguchi University are invited as follows:

I . Number of Admissions

There is no fixed limit on the number of students that may be admitted.

II . Major, Course and Research Fields

Major	Program	Research Fields
Economics	Public Administration Program	Public Administration & Management, Decentralization and Local Governance, Public Finance, Governance Studies, Development Economics

III. Qualification for Application

Those who meet any one of the following requirements:

1. Those who hold or will be granted a bachelor's degree by the end of September 2024.
2. Those who have completed or are expected to complete 16 years of formal education by the end of September 2024.
3. Those who have reached the age of 22 by the end of September 2024 and pass a preliminary screening of application documentation, to determine that they have reached a level of academic ability either equal to or surpassing an undergraduate degree. Those wishing to apply under this requirement will thus be required to submit prescribed application documentation in advance. Please contact the Admissions Office, the Graduate School of Economics, Yamaguchi University, for details.

IV. Application Procedures

1. Application period

Applications must arrive during period designated below:

March 19 (Tuesday)- March 27(Wednesday), 2024

2. Application documents

(1) Application Form for Admission

The form provided by the Graduate School is required.

(2) Photograph Card, Examination Card

The forms provided by the Graduate School are required.

(3) Academic Transcript

(4) Certificate of (Prospective) Graduation

(5) TOEIC original score sheet (that certifies your score is 730 or above) or TOEFL iBT equivalent (78 or above) or IELTS equivalent (5.5 or above) taken after April 2021.

(6) Reason for Applying the Graduate School (in approximately 200 English words)

A form of "Reason for Applying the Graduate School" provided by the Graduate School is required. Describe the reason you choose the Public Administration Program at Yamaguchi University & what you want to learn especially at the program.

(7) Progress Report (in approximately 500 English words)

A form of "Progress Report" provided by the Graduate School is required. Fill in your progress such as your obtained credits or skills contributable to your future research, for example:

-Course/Lessons

-Books

-Papers

-Statistical Software.

(8) Research Plan (in approximately 700 English words)

Applicants are required to submit a research plan on the form provided by the Graduate School.

(9) Confirmation of your name and nationality

Please submit either

(a) Certificate of citizenship of your nation

(b) A copy of your passport

3. Address for Application

Send all application materials by email as well as registered express mail to the following addresses:

Admissions Office

Graduate School of Economics

Yamaguchi University

1677-1, Yoshida, Yamaguchi City, 753-8514 JAPAN

Email: ec191@yamaguchi-u.ac.jp

V. Selection of Candidates for Admission

Selection of successful candidates is determined by comprehensive consideration based on the results of an application document screening, on-site interview examination and evaluation of submitted records issued by required institutions.

VI. Date and Place of Examination

1. Date of Examinations: Middle of April, 2024 (to be determined)

2. Place of Examination: In the applicant's country

VII. Announcement of Application Results and Admission Procedures

1. The results of the entrance examination will be announced by JICA.

2. Admission Procedures: Detailed information will be sent to successful applicants.

VIII. Others

1. Those who wish to make inquiries about the application procedures should e-mail in either Japanese or English to:

The Graduate School of Economics Admissions Office, ec191@yamaguchi-u.ac.jp

2. Application documents will not be returned and their contents cannot be changed after their submission.

Furthermore, any person who has made false statement in any application document may forfeit their right to enrollment even after formal admission has taken place.

3. Any person who does not complete the admission procedure within the admission procedure period will be deemed to have withdrawn their application.

4. Fees to be paid on entering the Graduate School:

(1) Matriculation Fee: ¥282,000

Subject to change, payable at admission

(2) Tuition Fee: ¥267,900 for the first semester

Subject to change, payable at entrance

¥267,900 for the second semester

Subject to change, payable at the end of November