

Detailed Rules Regarding the Doctoral Thesis Examination of the Joint Graduate School of Veterinary Medicine, Yamaguchi University

January 15, 2020, Faculty Committee
Partial Revision: June 16, 2021, Faculty Committee April 20, 2022, Faculty Committee
May 18, 2022, Faculty Committee November 16, 2022, Faculty Committee
March 15, 2023 Faculty Committee April 19, 2023, Faculty Committee

Chapter 1 General Rules

Objectives

Article 1 These rules establish necessary matters regarding the doctoral thesis examination in the Joint Graduate School of Veterinary Medicine, Yamaguchi University (hereinafter referred to as "JVY") based on Article 13 of the rules of the JVY.

Chapter 2 Doctoral Degree by Course Completion

Eligibility for submitting a doctoral thesis

Article 2 Persons who may submit a doctoral thesis shall be a person who falls under one of the following items:

- (1) A person who has enrolled in the JVY for four years or more, has acquired at least 30 credits for the specified subjects, and has received the necessary research guidance
- (2) A person who has enrolled in the JVY for three years or more, has acquired at least 30 credits for the specified subjects, has received the necessary research guidance, has achieved particularly excellent research results, and has been recommended by the main Supervisor

Deadline of application for doctoral thesis examination

Article 3 When a person listed in item 1 of the preceding Article applies for the doctoral thesis examination within the standard course period, the person shall submit the documents specified in Article 4 by the prescribed date of the final year. However, any person who has been enrolled beyond the standard course period may submit the documents at any time.

2 When a person, among those listed in item 2 of the preceding Article, who is a currently-enrolled third-year student, applies for the doctoral thesis examination within the year, the person shall submit the documents specified in Article 4 and a recommendation letter of the main Supervisor by the prescribed date. Other persons shall be able to submit the documents at any time.

Procedure for submitting a doctoral thesis

Article 4 When a person listed in Article 2 attempts to have a doctoral thesis examined, the person must submit the documents listed in the following items to the Dean of the JVY (hereinafter referred to as "Dean") after obtaining the approval of the main Supervisor.

- (1) Application form for doctoral thesis examination (Appended form No. 1-1) 1 copy
- (2) Thesis catalog (Appended form No. 2) 1 file
- (3) Doctoral thesis (Japanese or English) 1 file
- (4) Abstract of doctoral thesis (Appended form No. 3; about 2,000 Japanese characters or 800 English words) 1 file
- (5) Academic publications in academic journals and other journals that become the basis of the doctoral thesis 1 file each
- (6) Abstract of co-authored publication (Appended form No. 4) 1 file each
- (7) Written consent (when academic publications are co-authored) (Appended form No. 5)

- (8) Resume (Appended form No. 6) 1 copy each
 - (9) Other matters deemed necessary 1 copy
- Acceptance of a doctoral thesis and submission of it to the Faculty Committee for discussion

Article 5 Upon the submission of a doctoral thesis according to the provisions of the preceding Article, the Dean shall forward it to the Faculty Committee for discussion to determine whether to accept it.

2 At the Faculty Committee set forth in the preceding paragraph, the main Supervisor shall report his/her background, the status of his/her research guidance, and the outline of his/her research, etc.

3 The Dean shall have the Faculty Committee examine and discuss the accepted doctoral thesis and the final test.

Chapter 3. Doctoral Degree by Thesis Submission

Eligibility for applying for a doctoral degree

Article 6 Persons who may apply for a doctoral degree by submitting a thesis shall be listed in the following items:

- (1) A person who has enrolled in the JVY for four years or more, has acquired at least 30 credits for the specified subjects, has received the necessary research guidance, and has withdrawn
- (2) A person who has passed the eligibility examination for the application for a doctoral degree of the JVY (hereinafter referred to as "Eligibility Examination".)

Eligibility Examination

Article 7 When a person listed in item 2 of the preceding Article attempts to have an Eligibility Examination, the person must submit the documents listed in the following items by the prescribed date.

- (1) Application form for eligibility examination for doctoral degree (Appended form No.8) 1 copy
- (2) Catalog of academic publications (Appended form No. 9) 1 file
- (3) Academic publications in academic journals and other journals that become the basis of the doctoral thesis 1 copy each
- (4) Reference publications other than the above 1 copy each
- (5) Resume (Appended form No. 6) 1 copy
- (6) Certificate of research career (Appended form No. 7) 1 copy
- (7) Recommendation letter from a qualified faculty member in charge of research guidance 1 copy

Article 8 Upon the submission of a doctoral thesis according to the provisions of the preceding Article, the Dean shall commit the Eligibility Examination to the educational affairs committee of the Joint Faculty of Veterinary Medicine (hereinafter referred to as "Educational Affairs Committee").

Article 9 Upon the commitment of the preceding Article, the Educational Affairs Committee shall promptly organize the Eligibility Examination Committee to start the examination.

2 The examination set forth in the preceding paragraph shall be completed within two months of receipt of the commitment, and the Educational Affairs Committee must report the results of the examination to the Dean.

Article 10 Upon receipt of the report set forth in the preceding Article, the Dean shall consult with the Faculty Committee to determine whether or not the applicant will pass the Eligibility Examination.

Procedure for submitting a doctoral thesis

Article 11 When a person listed in Article 6 attempts to have a doctoral thesis examined, said person must submit the documents listed in the following items along with the examination fee for the thesis (if a person listed in Article 6, item 1, submits the documents within one year from the date of withdrawal, the examination fee shall be waived.) to the Dean by the prescribed date.

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| (1) Application form for doctoral thesis examination (Appended form No. 1-2) | 1 copy |
| (2) Thesis catalog (Appended form No. 2) | 1 file |
| (3) Doctoral thesis (Japanese or English) | 1 file |
| (4) Abstract of doctoral thesis (Appended form No. 3; about 2,000 Japanese characters or 800 English words) | 1 file |
| (5) Academic publications in academic journals and other journals that become the basis of the doctoral thesis | 1 file each |
| (6) Abstract of co-authored publication (Appended form No. 4) | 1 file each |
| (7) Written consent (when academic publications are co-authored) (Appended form No. 5) | 1 copy each |
| (8) Reference publications other than academic publications set forth in item 5 | 1 file each |
| (9) Resume (Appended form No. 6) | 1 copy |
| (10) Graduation certificate or completion certificate from the most recent school | 1 copy |
| (11) Other matters deemed necessary | |
- Acceptance of a doctoral thesis and submission of it to the Faculty Committee for discussion

Article 12 Upon the submission of a doctoral thesis according to the provisions of the preceding Article, the Dean shall forward it to the Faculty Committee for discussion to determine whether to accept it.

2 The Dean shall have the Faculty Committee examine and discuss the accepted doctoral thesis and questions.

Chapter 4 Thesis Examination

Examination committee

Article 13 The Faculty Committee shall promptly establish an examination committee for each doctoral thesis accepted.

2 The examination committee shall be comprised of one main examiner and four vice-examiners.

3 The main examiner and vice-examiners of the examination committee shall be elected at the Faculty Committee.

4 If the Faculty Committee recognizes that it is necessary for a doctoral thesis examination, it may obtain the cooperation of other Graduate Schools of Yamaguchi University, Graduate Schools of other universities, or institutes, etc.

Examination standards

Article 14 The following points of view shall be taken into careful consideration when carrying out a doctoral thesis examination:

- (1) The thesis has academic significance and is creative in the research area.
- (2) The author has sufficient knowledge of the area of expertise and has an accurate understanding of the research issues in that area.
- (3) The author has properly evaluated the research data and analysis results, and developed a rigorous argument.
- (4) The author fully understands and observes research ethics.
- (5) The author has the ability to formulate and carry out advanced and developmental research.

- (6) Thesis and oral presentations are logically organized and easy to understand.
- (7) The author has acquired communication skills to play an active role on an international level.

Examination, final test or other tests, questions, and thesis presentation

- Article 15 The examination committee shall complete the examination, final test or other tests, questions, and the public presentation of the doctoral thesis within one year from the date of acceptance of the thesis, and report the results to the Faculty Committee in writing.
- 2 The final examination, for those listed in Article 2 or in Article 6, item 1, shall be conducted on mainly the doctoral thesis and related subjects either orally or in writing.
 - 3 The test and questions shall be conducted on mainly the doctoral thesis and related subjects either orally or in writing to confirm that a person listed in Article 6, item 2, has completed the doctoral course and has the same or greater academic ability as a person who is conferred with the degree in relation to their major academic details. In this case, the foreign language test shall be conducted on English.
 - 4 The documents of the report provided in paragraph 1 shall be an abstract of the results of the doctoral thesis examination (Appended form No. 10) and an abstract of the results of the final test (Appended form No. 11) or an abstract of the results of the test and questions (Appended form No. 12).

Determination of pass or fail

- Article 16 The Faculty Committee shall, based on the reports set forth in the preceding Article, examine and then vote to decide whether or not the person passes.

Chapter 5 Miscellaneous Rules

Reporting

- Article 17 When the Dean has decided to pass or fail the doctoral thesis by listening to the opinions of the Faculty Committee as prescribed in the preceding Article, he/she shall promptly report to the President of Yamaguchi University in accordance with Article 10 of the degree regulation of Yamaguchi University.

Other

- Article 18 In addition to those stipulated in this detailed rule, the Dean shall determine the necessary matters concerning the examination of the doctoral thesis by listening to the opinions of the Faculty Committee.

Supplementary Rule

The detailed rules shall come into effect from January 15, 2020.

Supplementary Rule

The detailed rules shall come into effect from June 16, 2021.

Supplementary Rule

The detailed rules shall come into effect from April 20, 2022.

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